## **Discipline**

The goal of Kid's Castle Preschool and Child Development Center is to promote positive behavior and to ensure that all children are treated equally. Staff makes every attempt to avoid any behavior problems by arranging the classrooms appropriately, planning and implementing fun and exciting activities, and keeping the children busy while also allowing time to rest and calm down.

## Behavior Expectations

Classroom, hallway, and outside/field trip expectations are posted in each classroom and the staff review these with the children many times to ensure that they are aware of what is expected from them. A large part of child development is learning self-control. At Kid's Castle, we work with each child on an individual basis.

We understand that anytime there are children together for long periods of time, problems and conflicts can and do arise. Each situation is unique and is handled as such. Some level of misbehavior is tolerated and we make every attempt to keep it to a minimum. The steps taken when such instances occur will be as follows:

- 1. Redirect the child.
- 2. Explain and remind behavior expectations to the child.
- 3. Time out/removal from the group.
- 4. Cool down in the office.
- 5. Phone call home and a written behavior note to be placed in the child's folder.
- 6. If there are extreme instances of disruptive or aggressive behavior towards self, students, or staff, the parents will be contacted and the child will be sent home for the remainder of that day and the following day.
- 7. If the child is sent home or suspended, the parents will still be charged for those days. It is crucial that we work together to keep Kid's Castle a safe place to learn and play for everyone! Kid's Castle reserves the right to suspend any child from the program, at any time, due to behavior issues.

**PLEASE NOTE:** If the behavior gets out of control or any reasonable attempts that have been made were not effective the child may be suspended from the program for the remainder of that day, and a meeting will be scheduled with administration, staff, and parents to develop a behavior plan.

## **Toys from Home**

Children may bring toys from home for show and tell or another special event planned, otherwise we ask that all toys be kept at home. These items should be clearly labeled, in a bag, and placed in the show & tell bucket Kid's Castle is not responsible for lost, stolen, or broken toys brought from home.

Guns and other weapons are not allowed at Kid's Castle.